



ZIA NATURAL GAS COMPANY

Ruidoso- 100 Short Drive, Ruidoso Downs, NM 88346 (575)-378-4277

Hobbs- 510 East Bender, Hobbs, NM 88240 (575)392-4277

Las Cruces- 3700 W. Picacho Avenue, Las Cruces, NM 88007 (575)526-4427

Website: www.zngc.com Email: humanresources@zngc.com

APPLICATION FOR EMPLOYMENT

Position applying for: _____

We are an equal opportunity employer, however, due to insurance regulations, any employee who will be required to drive a company vehicle must be at least 23 years of age, with a valid, unrestricted driver's license. All other applicants must be at least 18 years of age.

GENERAL INFORMATION

Last Name _____ First Name _____ M.I. _____

Mailing Address _____ City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____ Email: _____

Are you authorized to work in the U.S.? Yes No When can you start? _____

Are you willing to work overtime and be "on call" nights and weekends, if applicable? Yes No

EDUCATION AND TRAINING

High School Graduate? Yes No If yes, date and name of school: _____

GED obtained? Yes No If yes, date: _____

College – Name: _____ Dates Attended: _____ Degree: _____

Other Schools - Name: _____ Dates Attended: _____ Degree: _____

Other Training/Certificates: _____ Dates: _____

Do You Have a Current Commercial Driver's License (CDL)? Yes No

Military Experience: Branch: _____ Rank: _____ Date of Discharge: _____

EMPLOYMENT HISTORY

Employer Name/Location: _____ Dates: From _____ to _____

Position: _____ Responsibilities: _____

Why did you leave this position? _____

Contact Person/Phone Number with Area Code: _____

Can we call this person? Yes No

Employer Name/Location: _____ **Dates:** From _____ to _____

Position: _____ **Responsibilities:** _____

Why did you leave this position? _____

Contact Person/Phone Number with Area Code: _____

Can we call this person? Yes No

Employer Name/Location: _____ **Dates:** From _____ to _____

Position: _____ **Responsibilities:** _____

Why did you leave this position? _____

Contact Person/Phone Number with Area Code: _____

Can we call this person? Yes No

Note: Please attach resume with additional employment information

ADDITIONAL INFORMATION

Any Special Skills/Training that would help in this position: _____

REFERENCES (Three professional references, unrelated to you, whom you have known for at least one year)

Name & Address: _____ Phone Number: _____

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Name & Address: _____ Phone Number: _____

CERTIFICATION

I certify that the facts set forth in this Application are true and correct to the best of my knowledge. I understand that if any false statements or misrepresentations are discovered my application may be rejected, and if I am employed, I may be terminated. I understand that if I am employed, the terms and conditions of my employment may be changed with or without notice, and that I may be terminated at any time with or without cause, as an “at will” employee. I understand that no supervisor, manager or executive of this company may alter these terms, other than the president of the company and only when in writing.

Signature

Date

Please print, sign, and submit applications in person or via email to humanresources@zngc.com
Please note that all successful candidates will be subject to a criminal background check, a pre-employment drug screen, and must provide a copy of their DMV driving record.